



State of Illinois Distributor Affidavit for 2012 Sales of Cigarettes or OTP

MAIL BY
JANUARY 20, 2013

See Page 5 Instructions before completing.

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Part 1: Distributor Identification

Company Name		FEIN
Mailing Address		
City	State	Zip Code
Phone	Fax	Web Address
Illinois Business Tax Number		Cigarette License No. TP License No.
Name and title of person completing this form		

Part 2: Questions relating to your business

Our sales of tobacco products represent (Check all that apply)

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Cigarettes stamped by us | <input type="checkbox"/> RYO/MYO for which WE PAY the Illinois OTP tax | <input type="checkbox"/> Pipe Tobacco |
| <input type="checkbox"/> Unstamped Cigarettes | <input type="checkbox"/> RYO/MYO for which ANOTHER ENTITY PAYS the Illinois OTP tax | <input type="checkbox"/> Snuff |
| <input type="checkbox"/> Cigarettes which have already been STAMPED BY ANOTHER entity | <input type="checkbox"/> Cigars | <input type="checkbox"/> Other: _____ |
| | <input type="checkbox"/> "Little Cigars" | |

Our sales of tobacco products are to the following (Check all that apply)

- | | | |
|--|--|---|
| <input type="checkbox"/> Sales to other distributors | <input type="checkbox"/> Retail sales to customers | <input type="checkbox"/> Mail order sales |
| <input type="checkbox"/> Sales to retailers | <input type="checkbox"/> Internet sales | <input type="checkbox"/> Other _____ |

Part 3: Purchases of Illinois Cigarette Stamps

The undersigned certifies, under penalty of perjury, as of the date of this certification, that the following list of Illinois cigarette stamp purchases and returns for the above license number is complete and accurate.

Month	Stamps (20 per pack)	Stamps (25 per pack)	Returns (20 per pack)	Returns (25 per pack)	Month	Stamps (20 per pack)	Stamps (25 per pack)	Returns (20 per pack)	Returns (25 per pack)
JAN					JUL				
FEB					AUG				
MAR					SEP				
APR					OCT				
MAY					NOV				
JUNE					DEC				

Illinois Stamp Inventory on hand January 1, 2012: 20 25

Illinois Stamp Inventory on hand January 1, 2013: 20 25

Include in this inventory your unused stamps purchased under this license, plus any unsold, stamped product you stamped under this license.



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Part 5: Little Cigars

You must check Yes or No.

Does your business sell Little Cigars in Illinois? ☐ Yes ☐ No

Illinois sales January 1 - June 30, 2012 ☐ Yes ☐ No Illinois Sales July 1 - December 31, 2012 ☐ Yes ☐ No

If yes, list the brand, manufacturer, and sales volume (in sticks) for sales from January 1 - June 30, 2012 below: For any sales July 1, 2012 through December 31, 2012 complete the Little Cigar/Cigarette Addendum.

Brand	Manufacturer	Sticks	Brand	Manufacturer	Sticks

Part 6: Internet/Mail Order Sales

You must check Yes, No or Not Applicable

Are Illinois cigarette stamps affixed to cigarettes sold via internet or mail order?

<u>Internet Sales</u>	<u>Mail Order Sales</u>
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable

Are Internet/Mail Order sales made with permission of the manufacturer?

<u>Internet Sales</u>	<u>Mail Order Sales</u>
<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable

If yes, list the manufacturers:

For Internet Sales, please provide the website address(es) that are used for the sales:

For Mail Order sales, please identify the publications or other venues where the products are advertised:

Part 7: Vending Machine Sales

You must check Yes or No.

Does your business sell cigarettes to retailers that sell cigarettes via vending machines? ☐ Yes ☐ No

If Yes, on a separate sheet, provide the name, address and phone number for each customer.

Part 8: Cigarette Machine Sales

You must check Yes or No.

Does your business have a Cigarette Machine that your employees and/or customers use to make stick cigarettes onsite from RYO/MYO, pipe or other tobacco? ☐ Yes ☐ No

Do you have a Cigarette Machine operator license? ☐ Yes ☐ No



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Part 9: Multi-State Stampers

You must check Yes or No.

Are you licensed in states other than Illinois to stamp cigarettes? ☐ Yes ☐ No

If yes, please list ALL states in which you were licensed in 2012 to stamp cigarettes:

Are you licensed in states other than Illinois to pay the OTP tax? ☐ Yes ☐ No

If yes, please list ALL states in which you were licensed in 2012 to pay the OTP tax:

Part 10: Industry Shipment Reporting

You must check Yes or No.

Do you report sales to Management Science Associates, Inc. (MSAI)? ☐ Yes ☐ No

If yes, please mark all years for which sales were reported to MSAI.

<input type="checkbox"/> 1999	<input type="checkbox"/> 2000	<input type="checkbox"/> 2001	<input type="checkbox"/> 2002	<input type="checkbox"/> 2003
<input type="checkbox"/> 2004	<input type="checkbox"/> 2005	<input type="checkbox"/> 2006	<input type="checkbox"/> 2007	<input type="checkbox"/> 2008
<input type="checkbox"/> 2009	<input type="checkbox"/> 2010	<input type="checkbox"/> 2011	<input type="checkbox"/> 2012	

Do you report sales to any other entity? ☐ Yes ☐ No

If yes, list all manufacturers or other entities to whom you provide information regarding sales in Illinois:

List all manufacturers for which you have contracts, agreements or some other arrangement to report sales information, including any direct buyer/customer agreements.

Part 11: Designated Contact

Name	Title
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Mailing Address

City	State	Zip Code
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Phone	Fax	E-mail
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Part 12: Distributor Certification

Under penalties of perjury, I state that, to the best of my knowledge, all of the information contained in this Affidavit and any attached documents are true and accurate. ***This document must be signed and dated by an authorized notary public.***

Distributor's Designee (Print Name)

Title

Signature of Distributor's Designee

Date

Subscribed and sworn
to before me this date: _____

Signature of Notary Public

County

Commission Expires

Mail by January 20, 2013

Submit the completed Affidavit to:

**Illinois Attorney General
Tobacco Enforcement Bureau
500 South Second Street
Springfield IL 62706**

For Additional Forms and Information

Phone (217) 785-8541

Fax (217) 524-4701

www.IllinoisAttorneyGeneral.gov (Click on Tobacco)

Instructions:

- ▶ All cigarette licensees must complete this Affidavit, regardless of whether they sold tobacco products during 2012.
- ▶ Do not include product which was stamped by another licensee.
- ▶ Where one company holds a number of licenses, each license holder must complete a separate Affidavit. The license holder that stamps or pays the Illinois OTP tax must complete Parts 3-5.
- ▶ Respond to each item. If a question does not apply, please explain.
- ▶ For Part 4, include sales information for participating manufacturers and non-participating manufacturers.
- ▶ Distributors are responsible for their own calculations. If computer reports are provided in response to Parts 4 and 5, they must include the total for 2012 by brand family.
- ▶ Attach additional pages as needed and where explanations are required.
- ▶ Cigarette Making Machine as used in Part 8 refers to the machines that are intended for use in a commercial setting. It does NOT include cigarette rolling machines intended and designed for use by individual consumers who do not intend to offer the resulting product for resale. Hot Rod Filling Station is an example of Cigarette Making Machine.

Definition:

- ▶ "Little Cigars" as used in Part 2 and Part 5 refer to "any roll for smoking made wholly or in part of tobacco labeled as anything other than a cigarette or not bearing a label", if it meets two or more of the following criteria:
 - a. The product is sold in packs similar to cigarettes; [i.e., sold in packs of 20/25]
 - b. The product is available for sale in cartons of ten packs;
 - c. The product is sold in soft packs, hard packs, flip-top boxes, clam shells, or other cigarette-type boxes;
 - d. The product is of a length and diameter similar to commercially-manufactured cigarettes; [i.e., 125 millimeters or less in length and 10 millimeters or less in diameter.
 - e. The product has a cellulose acetate or other integrated filter;
 - f. The product is marketed or advertised to consumers as a cigarette or cigarette substitute; or
 - g. Any other evidence that the product fits within the definition of cigarette.
- ▶ Little Cigars also include any brands that continue to be taxed under OTP tax on or after July 1, 2012. See Revenue List on Little Cigar/Cigarette Addendum for type of products that are excluded from the expanded definition of "cigarette."